

FEE SCHEDULE



FEE SCHEDULE

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ANIMAL FEES/LICENSES

Dog license (bi-annual)	\$20.00
Dog license neutered/spayed (bi-annual)	\$20.00
Transfer - replacement	\$1.00
Transfer - ownership	\$1.00
Pickup	\$25.00
Boarding	\$25.00/day
Dangerous Dog	\$100.00

CONNECTION CHARGES AND OTHER DEVELOPMENT FEES (ADOPTED BY ORDINANCE)

Trunk Storm Sewer Area Charge	
1. Single Family Residential	\$0.178/sq. ft.
2. Multi Family Residential	\$0.198/sq. ft.
3. Commercial and Industrial	\$0.250/sq. ft.
Crystal Lake Surcharge for Crystal Lake Drainage Areas Only	
1. Single Family Residential	\$0.0134/sq. ft.
2. Multi Family Residential	\$0.0153/sq. ft.
3. Commercial and Industrial	\$0.0195/sq. ft.
Lateral Watermain Access Charge <i>(for adjacent watermain previously unassessed)</i>	
1. Residential	\$41.00 per Front Foot plus \$408.00 per service
2. Non-Residential	\$48.00 per Front Foot plus \$408.00 per service for 12" or larger main
Lateral Sanitary Sewer Access Charge <i>(for adjacent sanitary sewer previously unassessed)</i>	
1. Residential and Non-Residential	\$41.50 per Front Foot plus \$418.00 per service
Sanitary Sewer Availability Charge	\$327.00 per Unit
Sanitary Sewer Connection Charge <i>(paid with building permit - funds trunk oversizing and lift stations)</i>	\$825.00 per Unit
Watermain Unit Charge	
1. Residential	\$4,100.00 per Unit
2. Non-Residential	\$2,050.00 per Unit
<i>(paid with building permit - funds trunk oversizing and source (i.e., wells) and storage)</i>	
M.C.E.S. Sac Unit (Established by MCES) <i>(paid with building permit)</i>	\$2,485.00 per Unit
Cash Escrow For Future Upgrading of Adjacent Street <i>(State and Street Assessment Rates)</i>	
1. Residential Urban Section	\$107.00 per Front Foot
2. Residential Rural Section	\$62.00 per Front Foot
3. Commercial Urban Section	\$160.00 per Front Foot
4. Commercial Rural Section	\$94.00 per Front Foot
Park Dedication Fees	
1. High Density Residential	\$1,972.00 per dwelling unit
2. Medium Density Residential	\$2,572.00 per dwelling unit
3. Low Density Residential	\$3,781.00 per dwelling unit
4. Commercial	\$7,693.00 per acre
5. Industrial	\$4,558.00 per acre

ENGINEERING

Platting (Adopted by Ordinance)

- Sketch plan review

Services performed by City personnel will be hourly and applied to the Planning and Zoning escrows.

- Preliminary Plat

\$150.00/acre.....
\$500.00 minimum/\$3,200.00 maximum

- Final Plat

\$150.00/acre..... \$500.00 maximum

Construction Plan Review (Adopted by Ordinance)

- Site, grading, drainage, utility and street plan and specifications review

Services performed by City Personnel will be hourly. A cash escrow may be required (if not collected through Planning and Zoning).

Wetland Conservation Act Administration (Adopted by Ordinance)

- Services performed by City Personnel in administering the Wetland Conservation Act

Will be billed hourly. A minimum escrow of \$250.00 will be required (if not collected through Planning and Zoning actions) for: Wetland delineation/delineation review, replacement plan review, mailings and administration, construction inspection and annual monitoring until successful establishment of mitigation area.

In addition to the above fees, a deposit will be required to fund special studies such as environmental assessment worksheets, transportation, drainage, noise impacts, indirect source permits, etc. The amount of deposit to be based on the site, complexity, diversity and location of the project.

- Wetland Delineation

\$200.00

- Wetland Application

\$200.00

- Wetland Certificate of Compliance

\$200.00 Plus staff time

- Wetland Appeal of Notice of Decision

\$300.00 Plus staff time

- Wetland Violation

\$500.00 Plus staff time

ENGINEERING

General Engineering (Adopted by Ordinance)

Developer Installed Improvements:

- Engineering contract administration

3.0% of project construction cost* or 3.25% of security in the form of a cash disbursement agreement.

** Assumes normal construction conditions and project scheduling.*

- Construction observation and final inspection

Hourly as charged by City's consultant. Services performed by City personnel will be hourly and billed at 2.5 times actual payroll hourly rate.

- City record and base map preparation - GIS fee

\$75.00 parcel/lot

City Installed Improvements:

- Engineering contract administration

2.0% of project construction cost.

- Preliminary report

As charged by consultants or 20% of design fee if performed by City staff.

- Final design

As charged by consultants or as per standard ASCE fee curve if performed by City staff.

- Construction observation and final inspection

Hourly as charged by City's consultant. Services performed by City personnel will be hourly and billed at 2.5 times actual payroll hourly rate.

Comprehensive Plans

- Comprehensive Park Plan
- Comprehensive Trail Plan
- Comprehensive Water Plan on CD
- Comprehensive Transportation Plan on CD
- Comprehensive Sanitary Sewer Plan on CD
- Water Resources Management Plan on CD
- Wetland Management Plan

**Copy costs

**Copy costs

No Charge

No Charge

No Charge

No Charge

**Copy costs

ENGINEERING

Digital Data	
- Data transfer	Actual cost
Colored maps and exhibits (11x17 or 18x24)	\$7.00 per page
Colored maps and exhibits (24x34 or 36x48)	\$14.00 per page
E-mail pdf copies over 11" x 17"	No Charge
Special Assessment Search	\$25.00/parcel
Standard Specifications on CD	No Charge
Detail Plats	\$25.00/set (sales tax included)
Topographic Maps	
- Topographic maps available from Dakota County Survey and Land Information Office.	
Staff Services	Per Hour
Engineering Technician	\$61.00
Sr. Construction Representative	\$86.00
Civil Engineer	\$77.00
Assistant City Engineer	\$96.00
City Engineer	\$126.00
Operations and Maintenance Director	\$139.00
Environmental Resources Specialist	\$73.00
Environmental Resources Manager	\$100.00

GENERAL GOVERNMENT SERVICES

Antenna Tower Rental

Tenant’s Leasing Space Rates

Lease agreements are negotiated pursuant to rates, but subject to circumstances, technology, available space, etc. Negotiated

Cellular Equipment Modification Process for City Monopoles and Water Towers

Plan Submittal:

Cellular companies or their representatives must submit detailed plans and specifications outlining the proposed modifications. The information must be submitted to the City of Lakeville Administration Department.

Plan Review:

Upon receipt of the information the City will:

Determine if a structural analysis of the monopole or water tower needs to be completed. If so, the plans will be sent to Ulteig to obtain a cost estimate for a structural analysis and to KLM Engineering for a cost estimate to performing the plan review and inspection services

The estimates will be provided to cellular company representatives and an escrow to cover the costs of the services provided by Ulteig and KLM must be submitted to the City prior to

Determined by Engineering Firm

The City will also determine if:
agreement

Determined by Engineering Firm

Any Planning Department permits or approvals are required (Planning actions typically not required unless it exceeds approved antenna height)

Determined by Engineering Firm

Review Fees:

The cellular company or its representatives must provide payment in advance for the following:

Ulteig and KLM consultant services as listed above	Cost
City administration fee	\$425.00
Attorney fee (only if a lease amendment is required)	\$500.00

Authorization to Proceed:

The City will issue an authorization to proceed to the cellular company or its representatives:

- After receipt of approved plans and structural analysis
- After approval of a lease amendment (if required)

NOTE: authorization to proceed is valid for 120 days or until the next carrier requests modification which may affect the results of the structural analysis – whichever is later. The process insures that all carriers are provided a reasonable amount of time to make modifications without undue or unreasonable withholding of consent by City as a result of another carriers work schedule.

Preconstruction Meeting:

A preconstruction meeting must be coordinated by the cellular company or its representatives with the Utilities Superintendent, KLM Engineering, and the cellular company’s contractors and sub-contractors.

Building Permit:

A separate building permit may also be required from the City in addition to the authorization to proceed. Building/electrical permit requirements can be obtained from the Inspections Department at 952-985-4440

GENERAL GOVERNMENT SERVICES

Community Map/Brochure (single copy)	No Charge
Convenience Fees - on-line credit card payments	Utilities - \$3.75 / transaction Inspections - \$2.50 / transaction

Copies (Provided in electronic format when possible)

Electronic	No Charge
CDs/DVDs	No Charge
B & W letter or legal size	** Copy Costs
B & W 11x17 or larger	* Map Fees
Less than 40 pages	No Charge
40 to 100 pages of B&W, letter or legal size for Members of the Public	25¢ one-sided, 50¢ two-sided
Color letter or legal size (single-sided)	\$1.00 per page
Data Subjects (40 pages or more)	Actual cost of making copies
Most other types of copies	Actual time and material cost of searching for and retrieving data and making copies or electronically transmitting the data. Costs do not include employee time separating public from not public data.

**** Copy Costs:**
 Less than 40 pages - No Charge
 Members of the Public - 40 to 100 pages B&W, letter or legal size 25¢ per page one-sided and 50¢ per page two-sided
 Data Subjects - 40 pages or more actual cost

*** Map Fees:**
 Maps and Exhibits - 11 x 17 and 18 x 24 - \$7 per page
 Maps and Exhibits - 24 x 34 and 36 x 48 - \$14 per page

Faxing	No charge
Notary	No charge
Recycling (clean-up day) Appliances	\$25.00/ea.
Returned payments (Checks, ACH, Credit Cards, Other)	\$30.00
Stop Payment request Fee	\$10.00
Utility Customer List (electronic format)	No Charge
Finance Charges	Computed at 1.5% per month (18.0% annual) on account balances unpaid after the date due
City Code Violations - Special Assessment Fee	\$90.00/lot

LICENSES

Dynamic Display Sign (Adopted by Ordinance)

1. Application fee	\$100.00
2. Annual renewal fee	\$50.00
Massage Therapist	\$50.00
Massage Therapy Center	\$150.00
Parades and outdoor entertainment	\$25.00
Pawn Brokers and Precious Metal Dealers	\$8,000.00
Sexually Oriented Business	\$300.00
Solid Waste/Recyclable Material Collection	
1. Class A	\$425.00
2. Class B	\$425.00
Taxicab	\$25.00
Peddlers and transient merchants	\$50.00 annual
Fireworks	\$100.00 (in-store sales) \$350.00 (temporary facility sales)
Tobacco Licenses	\$300.00

LICENSES

Alcoholic Beverages (ord. 3-1)

On sale: annual sales of \$375,000 or less of alcoholic beverages	\$6,250.00
On sale: annual sales of more than \$375,000 of alcoholic beverages	\$7,000.00
Sunday liquor	\$200.00
On sale 3.2 malt liquor	\$300.00
Off sale 3.2 malt liquor	\$300.00
Temporary 3.2 malt liquor	\$50.00
Temporary Liquor	\$50.00
Wine	\$800.00
Cocktail room	\$300.00
Brewpub	\$300.00
Taproom	\$300.00

Multiple licenses for a cocktail room, a brewpub and taproom: A single fee equal to the highest fee for a license issued.

Special club:	
For a club with under 200 members	\$300.00
For a club with between 201 and 500 members	\$500.00
For a club with between 501 and 1,000 members	\$650.00
For a club with between 1,001 and 2,000 members	\$800.00
For a club with between 2,001 and 4,000 members	\$1,000.00
For a club with between 4,001 and 6,000 members	\$2,000.00
For a club with over 6,000 members	\$3,000.00

Investigation fees:

Investigation Fee for Intoxicating Liquor, wine, 3.2 malt liquor, Special Club, Consumption and Display, Cocktail Room and Brewpub, Taproom Licenses.	\$700.00
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LIQUOR MEMBERSHIPS

Wine Club Membership	\$25.00
Brew Club Membership	\$25.00
Premier Club Membership	\$45.00

PARKS AND RECREATION DEPARTMENT

PARK SHELTERS

Outdoor Shelter Rental Fees

Resident

Antlers Park (Prime* Shelter A)	\$100.00 per day + tax
Antlers Park (Prime* Shelter B & C)	\$75.00 per day + tax
All other shelters & Antlers (Non-Prime)	\$55.00 per day + tax
Lakeville Business	\$125.00 per day + tax

Non-Resident

Antlers Park (Prime* Shelter A)	\$150.00 per day + tax
Antlers Park (Prime* Shelter B & C)	\$125.00 per day + tax
All other shelters & Antlers (Non-Prime)	\$80.00 per day + tax
Non-Lakeville Business	\$225.00 per day + tax

* Prime - Saturday & Sunday (May 16 - September 7)

Enclosed Shelter Rental Fees

(North Park, Foxborough Park, Parkview Park, Ritter Farm Park, Ed Mako Environmental Learning Center)

Resident

Enclosed Shelter (Private)	\$100.00 per day + tax
Enclosed Shelter Lakeville Business	\$150.00 per day + tax

Non-Resident

Enclosed Shelter (Private)	\$150.00 per day + tax
Enclosed Shelter Non-Lakeville Business	\$200.00 per day + tax

A security charge is required of all groups in addition to the rental fee. \$150.00

Picnic Tables \$5.00/day + \$150.00 refundable deposit

Key Rental \$20.00 refundable deposit

Buckthorn Pullers \$200.00 refundable deposit

Snowshoe Rental \$3.00/day + \$75.00 refundable deposit

Charges for other recreational services can be obtained by contacting the Parks and Recreation Department at 952-985-4600.

HERITAGE CENTER

Member/ Lakeville Resident/ Business

Art Room	\$30.00 per hour + tax
Small Multi-Purpose Room	\$30.00 per hour + tax
Medium Multi-Purpose Room	\$30.00 per hour + tax
Heritage Room	\$160.00 per 4hr, \$30 additional hr
Heritage Room and Kitchen	\$275.00 per 4hr, \$45 additional hr
Heritage Room and Kitchen	\$500.00 per 10 consecutive hrs (all day)
Kitchen	\$55.00 per hour + tax
Atrium with Kitchen	\$45.00 per hour + tax
Atrium	\$30.00 per hour + tax
All other rooms	\$30.00 per hour + tax

Non-Lakeville Business/ Resident

Art Room	\$40.00 per hour + tax
Small Multi-Purpose Room	\$40.00 per hour + tax
Medium Multi-Purpose Room	\$40.00 per hour + tax
Heritage Room	\$185.00 per 4hr, \$40 additional hr
Heritage Room and Kitchen	\$325.00 per 4hr, \$55 additional hr
Heritage Room and Kitchen	\$600.00 per 10 consecutive hrs (all day)
Kitchen	\$65.00 per hour + tax
Atrium with Kitchen	\$55.00 per hour + tax
Atrium	\$40.00 per hour + tax
All other rooms	\$40.00 per hour + tax

A la carte Items

Set up fee (tables and chairs)	\$25.00
Take down fee (tables and chairs)	\$25.00
Bose Bluetooth Mini Speaker	\$25 (\$250 security deposit)
Epson Portable Projector	\$50.00
Portable Fender Sound System, one cordless handheld mic	\$50 (\$250 security deposit)
Flatware (dinner fork, spoon, knife)	\$0.25 per setting
Vintage or White Dinner and Salad/Dessert plates	\$0.75 per setting
White coffee cups	\$0.25 each
2.5 gallon glass beverage dispenser with spicket,	\$10.00
Ice	\$5.00 per 5 gallon bucket, free if renting kitchen
Table linens	Inquire on pricing, price subject to change

Misc Charges

Damage Deposit	\$200
Kitchen/Damage Deposit	\$200
Late Check out fee	\$50, charged up front, and returned if out by time listed on permit. If time extends 30m past permit time, \$200/hr

Caterer Fee	\$150
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Charges for other recreational services can be obtained by contacting the Parks and Recreation Department at 952-985-4600.

ARTS CENTER

THEATER/AUDITORIUM (Theater Seating)			
187 - 307 seats (depending on stage configuration and floor seating), including space for wheelchairs Stage is 24' wide and up to 32' deep CAPACITY: 307	Thursday – Sunday		
	Performance	\$60/Hr	4 hour minimum \$47/additional hour
	Rehearsal	\$39/Hr	4 hour minimum \$29/additional hour
	Monday – Wednesday		
	Performance	\$38/Hr	4 hour minimum \$28/additional hour
	Rehearsal	\$24/Hr	4 hour minimum \$18/additional hour
THEATER/AUDITORIUM (Banquet Seating)			
-Dinner seating for up to 160 using a combination of 5 foot round tables and rectangular tables (depending on stage configuration), including space for wheelchairs -Stage is 24' wide and up to 32' deep and can be used for programs or dancing CAPACITY: 160	Thursday – Sunday		
	Event	\$121/Hr	4 hour minimum \$88/additional hour
	Monday – Wednesday		
	Event	\$74/Hr	4 hour maximum \$55/additional hour
TECHNICAL SERVICE FEE			
Individual/organizations using the theatrical lighting or sound system must pay a per performance fee. When a sound/lights technician is needed, only LAAC trained technicians will be used. Renter must provide laptop.	Tech Booth	\$55	Per performance
	Tech Services	\$28	Per Hour
	Screen rental	\$28	Per performance
	Projector Rental	\$28	Per performance
PIANO FEES			
Piano Rental - One performance		\$55.00	
Each additional performance on one rental agreement		\$38.00	
Piano Tuning Fee (Available upon request with 2 week notification)		\$110.00	
BOX OFFICE SERVICE			
Individuals/organizations using our ticketing services must use the City's ticketing software. Reimbursement of sales will follow the event on the City's payment schedule, not including credit card fees and ticket surcharge which will be removed prior to payout.		\$25 set up fee	
CONCESSION SALES			
Groups that choose to sell concessions during intermission will use the main lobby. If this space is inadequate, or the group request use of the Art Classroom or Kitchen additional fees will apply.			
BAR SERVICE			
Bar service is available upon request. Additional fees may apply. Inquire for more information.			

ARTS CENTER

LARGE ART CLASSROOM			
- 42' x 44', 1848 square feet - Sink and limited countertop space CAPACITY: 118 Without Tables 70 with banquet seating	Thursday - Sunday		
	Hourly	\$28/hr (First 6 hours)	2 hour minimum \$18/additional hour
	Monday - Wednesday		
	Hourly	\$17/hr (First 6 hours)	2 hour minimum \$11/additional hour
KITCHEN/CATERING			
<ul style="list-style-type: none"> · Refrigerator · Microwave · Stainless steel worktable · Coffee Maker · 3 compartment stainless steel sink · Ice Maker NOTE: There is no freezer available at LAAC.	Kitchen Fee	\$33	
	Caterer Fees	\$165	Includes kitchen fee
GARAGE RENTAL			
The three-car garage can be rented for set construction when it is available. No long term storage is provided in the garage.	Heated	\$28.00	Per hour
	Non-heated	\$11	Per hour
OUTDOOR RENTAL ON LAAC GROUNDS			
Rental events using the lawn and/or the parking lot will be charged a fee based on the number of people attending the event. Set up shall be under the supervision of LAAC or Parks Staff. Electric service may require additional set fees.	South Lawn	\$100/day	Up to 200 people
		\$150/day	Over 200 people
	North Lawn	\$100/day	Up to 200 people
		\$150/day	Over 200 people
TENT/PORTABLE SHELTER			
Events renting the lawn will be charged for each tent 12X12 (144sq ft) or larger. Staff must be notified of any posts driven into the ground one week in advance. It is the renter's responsibility to call utilities to be marked	\$25/tent		Exceeding 12x12 (144 sq ft)
	\$50/tent		Exceeding 12x24 (288 sq ft)
WEDDINGS/SPECIAL & LARGE EVENT RENTAL			
(Events exceeding 400 people or requesting full day access to the facility or grounds)			
This fee applies to all wedding rentals. It also applies to organizations hosting large events exceeding 400 people who are utilizing multiple spaces at the Arts Center, who will be charged a flat rate for all room rental and special fees for up to 12 hours of indoor uses. However, Tech services and piano tuning will be charged by their individual rates. Lakeville Non-Profit Organizations are eligible for a 25% discount upon request.	INDOOR		
	Set-up Day	\$300	Up to 12 hours
	Event Day	\$900	Up to 12 hours
	OUTDOOR		
	Set-up Day	\$100	Up to 12 hours
	Event Day	\$300	Up to 12 hours

Charges for other recreational services can be obtained by contacting the Parks and Recreation Department at 952-985-4600.

PERMITS

Building Permits (Adopted by Ordinance)

Total Valuation: \$1.00 to \$500.00	Fee: \$30.00
\$501.00 to 2,000.00	\$30.00 for the first \$500.00 plus \$3.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$73.75 for the first \$2,000.00 plus \$14.75 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$413.00 for the first \$25,000.00 plus \$10.75 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$681.75 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,056.75 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,456.75 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,956.75 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00, or fraction thereof

Plan Check Fees (Adopted by Ordinance)

65% of building permit fee for permits with valuations greater than \$10,000.
25% of building permit fee for permits issued for similar buildings as required by State Building Code.

Plumbing Permits (Adopted by Ordinance)

Requirement: Master License Number or pipe layers certificate, \$25,000 license bond and current Certificate of Liability Insurance to be filed with City. Note: State Department of Health Bond and Insurance Certificate will satisfy this requirement.

Residential - Minimum (repairs and alterations, lawn sprinkler systems)	\$39.50
Complete installation	\$90.00
Commercial	1.5% of contract/valuation price up to \$10,000 and 1.0% of contract/valuation price above \$10,000
Commercial – minimum	\$39.50
RPZ Valve (new)	\$39.50
RPZ Valve (replacement or rebuild)	\$39.50
Water softener/water heater	\$39.50

PERMITS

Heating Permits (Adopted by Ordinance)

Residential - Minimum repairs and alterations	\$39.50
Complete installation	\$90.00
Commercial	1.5% of contract/valuation price up to \$10,000 and 1.0% of contract/valuation price above \$10,000
Commercial minimum	\$39.50

Sewer and Water Permits (Adopted by Ordinance)

Requirement: Master License Number, \$25,000 License Bond and current Certificate of Liability Insurance to be filed with City. Note: State Department of Health Bond and Insurance Certificate will satisfy this requirement.

Residential - Minimum repairs and alterations	\$39.50
City water and sewer including conversion	\$90.00
Commercial	One percent (1%) of contract/valuation price
Commercial - minimum	\$39.50
Private sewer systems: New installation	\$199.50
Private sewer system repair	\$199.50

Electrical Permits (Adopted by Ordinance)

Requirement: State License from Board of Electricity. Note: An owner who actually occupies or intends to occupy a single family residence is exempt from the licensing requirement.

Residential - Minimum repairs and alterations (one trip)	\$39.50
Residential - Additions, remodels, lower levels (two trips)	\$70.00
Residential - New installation (up to three trips)	\$135.00
Commercial	1.5% of contract/valuation price up to \$10,000 and 1.0% of contract/valuation price above \$10,000
Commercial minimum	\$39.50
Additional trip charge	\$35.00

Well Permits (Adopted by Ordinance)

Effective February 1, 1989, all well permits are issued by Dakota County.

PERMITS

Manufactured Home Inspections (Adopted by Ordinance)

Installation permit (foundation, sewer, water, gas)	\$89.50
Separate permit for electrical hookup	\$39.50

Swimming Pools (Adopted by Ordinance)

All in-ground pools, regardless of capacity, and above-ground pools that exceed 5,000 gallons	\$49.50
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Zoning Permit (Adopted by Ordinance)

\$30.00

Signs (Adopted by Ordinance)

Permanent installation	\$75.00
Temporary installation (10 days only)	\$50.00

Moving Structure (Adopted by Ordinance)

(plus letter of credit or cash escrow)	\$125.00
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Demolition (Adopted by Ordinance)

1. Residential accessory structures	No charge
2. All structures other than residential accessory	\$49.50 (Also requires a \$2,000 site restoration escrow)

Fire Systems (Adopted by Ordinance)

Fire Line	1% of contract/valuation price
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Sprinkler Fire Protection (Adopted by Ordinance)

Requirement: State Fire Protection Contractor License to be filed with the City.

<i>Commercial - 1.5% of contract/valuation price up to \$10,000 and 1.0% of contract/valuation price above \$10,000 plus surcharae (.0005 times contract/valuation)</i>	\$45.00 minimum
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<i>Residential - New Construction</i>	\$90.00
<i>Residential - Remodel</i>	\$45.00

Miscellaneous Commercial Mechanical (Adopted by Ordinance)

<i>Refrigeration, piping, fuel tanks, etc.</i>	<i>1.5% of contract/valuation price up to \$10,000 and 1% of the contract/valuation price in excess of \$10,000</i> \$39.50 minimum
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Miscellaneous (re-inspections) Inspections (Adopted by Ordinance)

\$55.00/hr., minimum 1 hour

Re-Roof, Re-Side, and retaining walls over 4 ft. high (Adopted by Ordinance)

- Residential	\$49.50
- Commercial	\$149.50

PERMITS

Windows – Comprehensive or Egress (Adopted by Ordinance)

1. Residential	\$49.50
2. Commercial	\$149.50

Inspections after hours (weekends, Holidays) (Adopted by Ordinance)

\$110.00/hr., minimum 1 hour
Only if an Inspector is available for requested inspection

Investigation Fee (Adopted by Ordinance)

Whenever any work for which a permit is required by Code has been commenced without first obtaining said permit, the investigation fee shall be equal to the amount of permit fee

Excavating and Mining

- 10,000 cubic yards or less	\$750.00
- 10,001 to 250,000 cubic yards	\$1,025.00 (plus \$1,000.00 annual fee including first year)
- 250,001 to 500,000 cubic yards	\$1,100.00 (plus \$1,650.00 annual fee including first year)
- 500,001 or more cubic yards	\$1,400.00 (plus \$2,250.00 annual fee including first year)

Burning

\$35.00 (no charge for recreational fires)

Explosives Permits

\$50.00

Outdoor Fireworks Display (vendor)

\$100.00

Right of way permit fees

1. Excavation Permit Fee	\$225.00 plus \$0.21 per lineal foot for each excavation foot over 2,640 feet.
2. Obstruction Permit Fee	\$55.00
3. Registration Filing Fee	\$45.00
4. Delay Penalty	\$80.00

Note: Security required pursuant to ordinance 7-15-13.B.2

Construction- related permit fees

1. Residential Driveway/Curb-cut Application Fee	\$50.00
2. Filling/Grading Permit Application Fee	\$75.00

PLANNING AND ZONING

Publications	
1. Comprehensive Plan Update	** Copy Costs
2. Zoning Ordinance	** Copy Costs
3. Subdivision Ordinance	** Copy Costs
4. Sign Ordinance	** Copy Costs
7. Zoning Map	* Map Fee
8. 2020 Land Use Map	* Map Fee
9. Publications listed above available in CD format	No Charge

**** Copy Costs:**

Less than 40 pages - No Charge

Members of the Public - 40 to 100 pages B&W, letter or legal size 25¢ per page one-sided and 50¢ per page two-sided

Data Subjects - 40 pages or more actual cost

*** Map Fees:**

11 x 17 and 18 x 24 - \$7 per page

24 x 34 and 36 x 48 - \$14 per page

Platting (Adopted by Ordinance)

- Sketch Plan Review	\$2,000.00 escrow for legal notices, planning, engineering and legal services provided by staff and/or consultants.
- Preliminary Plat	\$500.00 per addition. In addition to the fee, a \$2,000.00 escrow is to be paid for legal notices, planning, engineering and legal services provided by staff and/or consultants.
- Final Plat	\$200.00 per addition. In addition to the fee, a \$2,000.00 escrow is to be paid for planning, engineering and legal services provided by staff and/or consultants.

Planned Unit Development (Adopted by Ordinance)

\$500.00 plus \$2,000.00 escrow for legal notices, planning, engineering and legal services provided by staff and/or consultants.

PUD Amendment (Adopted by Ordinance)

\$500.00 plus \$2,000.00 escrow for legal notices, planning, engineering and legal services provided by staff and/or consultants.

Variance (Adopted by Ordinance)

1) Single family	\$500.00 (includes legal notice publications)
2) All others	\$500.00 plus \$1,000.00 escrow for legal notices, planning, engineering and legal services provided by staff and/or consultants.

Conditional Use Permit/CUP Amendment (Adopted by Ordinance)

1) Single family	\$500.00
2) All others	\$500.00 plus \$1,000.00 escrow for legal notices, planning, engineering and legal services provided by staff and/or consultants.

PLANNING AND ZONING

Conditional Use Permit, Interim Use Permit and Variance Extension (Adopted by Ordinance)

- 1st Extension \$50.00
- Additional Extensions \$250.00

Home Occupation Permit \$100.00

Interim Use Permit / IUP Amendment (Adopted by Ordinance)

- 1) Single family \$500.00 (includes legal notice publications)
- 2) All others \$500 plus \$1,000.00 escrow for legal notices, planning, engineering and legal services provided by staff and/or consultants.

Rezoning (Adopted by Ordinance) \$500.00 plus \$1,000.00 escrow for legal notices, planning, engineering and legal services provided by staff and/or consultants.

Special Home Occupation Permit (Adopted by Ord.) \$300.00 (includes legal notice publications).

Administrative Subdivision (Adopted by Ordinance) \$500.00 plus all applicable dedication requirements and \$1,000.00 escrow for planning, engineering and legal services provided by staff and/or consultants.

Street and Easement Vacations (Adopted by Ordinance) \$200.00 plus \$1,000.00 escrow for legal notices, planning, engineering and legal services provided by staff and/or consultants.

Zoning Ordinance Text Amendment (Adopted by Ordinance) \$500.00 plus \$2,000.00 escrow for legal notices, planning, engineering and legal services provided by staff and/or consultants.

Lot Release (Adopted by Ordinance) \$50.00 plus \$500.00 escrow for legal notices, planning, engineering and legal services provided by staff and/or consultants.

Parking Deferment (Adopted by Ordinance) \$100.00 plus \$1,000.00 escrow for planning, engineering and legal services provided by staff and/or consultants.

Comprehensive Plan Amendment (Adopted by Ordinance) \$500.00 plus \$2,000.00 escrow for legal notices, planning, engineering and legal services provided by staff and/or consultants.

Site Plan (Adopted by Ordinance) \$100.00 plus \$1,000.00 escrow for planning, engineering and legal services provided by staff and/or consultants.

Administrative Permit (Ordinance 11-8-3) \$100.00

Zoning Letter \$100.00

Cost Recovery Fee (Code Enforcement Activities)(Adopted by Ordinance) \$70 per re-inspection

Notice of Appeal \$100.00

Staff Services	Per Hour
Associate Planner	\$90.00
Planning Director	\$140.00

PUBLIC SAFETY CHARGES

Accident photo	No charge
Digital photos or audio recording (digital-CD)	No charge
DVD	No charge
Police report/animal license listings	** Copy Costs
Fire incident report	** Copy Costs
Police accident report	** Copy Costs
Letters of clear record	** Copy Costs
Police Summary Reports	** Copy Costs
Records Check - daycare	No Charge
Archive Retrieval	No Charge
Alarm System	
1st Call (per year)	No Charge
2nd Call	\$35.00
3rd Call	\$35.00
4th Call	\$50.00
5th Call	\$100.00
Over 5 Calls	\$150.00/each
Cash deposit escort service	\$25.00
Fingerprinting (resident)	\$10.00
Fingerprinting (non-resident)	\$35.00
FEMA Emergency Incident Charges (1 hour minimum, includes personnel)	
- Aerial truck	\$525.00/hr.
- Engine company	\$315.00/hr.
- Rescue squad	\$315.00/hr.
- Tanker truck	\$210.00/hr.
- Grass rigs	\$157.50/hr.
- Officer, Vehicle & Utility Truck	\$105.00/hr.
Response Fees / Fire	
- Gas line encroachment	\$315.00/hr.
- Car accidents involving extrication	\$315.00/hr.
- Extinguish illegal burning (includes recreational fire)	\$315.00/hr.
- Hazardous materials incidents (actual cost/time as listed above)	

PUBLIC SAFETY CHARGES

Investigation Fee	
- 3.2 malt liquor	\$700.00
- Intoxicating liquor, special club, consumption and display, cocktail room, brewpub and taproom	\$700.00
- Massage therapist	\$150.00
- Massage Center	\$300.00
- Pawn brokers & precious metal dealers	\$500.00/listed owner
Billable Transaction Fee	
a. Electronic	\$1.50/transaction
b. Manual	\$2.50/transaction
- Sexually oriented businesses	\$500.00
- Tobacco	\$150.00
Police Officers	\$85.00/hr.
Reserve Officers	\$25.00/hr.
Community Service Officers	\$45.00/hr.
Towing administration	\$35.00/vehicle/incident
Car Seat Installation	
1) Residents	N/C
2) Non-residents	\$35.00
Police Administered Court Order Alcohol Breath Tests	
1) Residents	N/C
2) Non-residents	\$50.00
Vehicle Impound Administrative Fee	\$225.00 per vehicle
Fire Inspection Services (Provided to other Cities)	
Regular Time	\$67.50/hr.
Overtime	\$95.00/hr.

PUBLIC WORKS

Staff Services

<u>Streets and Parks</u>	<u>Per Hour</u>
Part-time seasonal	\$30.00
Service Tech	\$72.00
Maintenance II	\$72.00
Lead Maintenance	\$74.00
Lead Service Tech	\$77.00
Fleet, Streets, Parks Supervisor	\$90.00
Superintendent	\$110.00
Operations & Maintenance Engineer	\$115.00
Administration	\$56.00

<u>Utilities</u>	<u>Per Hour</u>
Part-time seasonal	\$35.00
Maintenance II	\$72.00
Lead Maintenance	\$76.00
Supervisor	\$90.00
Superintendent	\$110.00
Administration	\$56.00

<u>Equipment Use Fees</u>	<u>Per Hour</u>
Loader	\$45.00
Motor Grader	\$55.00
Dump Truck Tandem	\$45.00
Dump Truck Tandem w/Plow Equipment	\$77.00
Dump Truck Single Axle	\$33.00
Dump Truck Single Axle w/Plow Equipment	\$67.00
Mini Dump 1-Ton	\$29.00
Mini Dump 1-Ton w/Snow Plow	\$39.00
Pick-Up ¾-Ton	\$18.00
Pick-Up 1-Ton 4x4	\$25.00
Pick-Up 1-Ton 4x4 w/Snow Plow	\$35.00
Truck w/Boom	\$35.00
Walk Behind Striper	\$6.00
Asphalt Roller	\$47.00
Bituminous Hot Box Patch Trailer	\$39.00
Skid Steer	\$25.00
Sweeper Attachment	\$14.00
Landscape Planer Attachment	\$6.00
Trailers	\$10.00
MT Trackless with Attachments	\$39.00
Air Compressor (185 CFS)	\$18.00
Street Sweeper Elgin	\$50.00
Tanker Truck (2,000 Gallons)	\$44.00
Articulating Tractor/Blower/Ditch Mower	\$50.00
10" Tree Chipper	\$25.00
Fork Lift (5,000 lb. capacity)	\$18.00
Tractor Backhoe	\$26.00
Mini Excavator	\$24.00
Sewer Camera Truck	\$200.00
Hydro-Vactor	\$250.00
Includes vactor operator and helper	(Minimum of 3 hours)

PUBLIC WORKS

Hydrant Meter Deposit

5/8" meter	\$500.00
3" meter	\$2,000.00

Hydrant Meter Rental

5/8" meter	\$3.00/calendar day: \$100 minimum/agreement
3" meter	\$10.00/calendar day: \$50 minimum/agreement

Water Meters - sales of all water meters must include radio read technology as determined by the City

Cost plus 15%

Pressure Reducing Valves sales

Cost plus 15%

R900 Hybrid Radio Transmitter sales

Cost plus 15%

Water Meter Credits

A credit (equal to the original price paid) will be issued for a 5/8" water meter less than three (3) years old that is exchanged for a larger water meter.

UTILITY BILLING FEES - (Effective for all accounts billed after 2/1/2016)

Sewer Rates

Residential

- Charges shall be based on actual water consumption, or the water consumed during the first quarter of the year, whichever is less.

- When an account is newly established, the sewer maximum charge shall be set at 18,000 gallons of sewer use. Sewer charge for the remainder of the year will be at this figure, or actual usage, whichever is less. The total for 18,000 gallons is therefore \$71.27.
- A basic sewer charge of \$7.19/dwelling unit per quarter will be charged for all accounts.
- Cost per thousand gallons shall be \$3.56.
- A flat rate of \$71.27/dwelling unit per quarter shall be charged to those residential customers who do not have metered water.

- Residential customers shall be billed for a minimum of 5,000 gallons per quarter.

Industrial, Institutional and Commercial

- Charges shall be based on actual gallons of water consumed.
- A basic sewer charge of \$7.19 per quarter will be charged for all accounts.
- Cost per thousand gallons of usage shall be \$3.56.
- Industrial, Institutional and Commercial customers shall be billed for a minimum of 5,000 gallons per quarter.

Manufactured Home Parks and Multiple-family dwellings served by a single meter

- Shall be charged for the number of units each quarter at the time the meter is read. The sewer charges for each quarter shall be determined by dividing the total gallons of water by number of units.
- Charges shall be based on actual water consumption, or the water consumed during the first quarter of the year, whichever is less.

- A basic sewer charge of \$7.19 per quarter per dwelling unit will be charged for all accounts.
- Cost per thousand gallons of consumption shall be \$3.56.
- The charges per dwelling unit shall be based on a minimum of 5,000 gallons per quarter.

When a separate deduct meter is installed and is limited to uses that cannot enter the sewer system, no charge shall be made for sewer on the water metered for said meter.

UTILITY BILLING FEES - (Effective for all accounts billed after 2/1/2016)

Water Rates

Residential

- Charges shall be based on actual metered gallons consumed each quarter.

- A basic water charge of \$4.38 per quarter will be charged for each dwelling unit.

- a) Tier one consumption – Shall be \$1.03 per thousand gallons for the first 30 thousand gallons.
- b) Tier two consumption – Shall be \$1.63 per thousand gallons in excess of 30 thousand gallons but less than or equal to 49 thousand gallons.
- c) Tier three consumption – Shall be \$2.79 per thousand gallons consumption exceeding 49 thousand gallons.

Commercial, Industrial and Institutional

- Charges shall be based on actual metered gallons consumed each quarter.

- A basic water charge of \$4.38 per quarter will be charged for each account.

- a) Tier one consumption – Shall be \$1.03 per thousand gallons for the first 30 thousand gallons.
- b) Tier two consumption – Shall be \$1.63 per thousand gallons in excess of 30 thousand gallons.
- c) Irrigation sprinkler meters shall be billed at \$2.79 per thousand gallons.

Manufactured Home Parks and Multi-family dwellings

- Charges shall be based on actual metered gallons consumed each quarter.

- A basic water charge of \$4.38 per quarter will be charged for each dwelling unit.

- a) Tier one consumption – Shall be \$1.03 per thousand gallons for the first 30 thousand gallons.
- b) Tier two consumption – Shall be \$1.63 per thousand gallons in excess of 30 thousand gallons but less than or equal to 49 thousand gallons.
- c) Tier three consumption – Shall be \$2.79 per thousand gallons consumption exceeding 49 thousand gallons.

Irrigation sprinkler accounts shall be billed at \$2.79 per thousand gallons.

Bulk water accounts

- Shall be billed at \$3.13 per thousand gallons.
- Account set up fee of \$10.00/account.

For those accounts whereby an accurate reading cannot be determined due to faulty meter, water consumption shall be established to be 18,000 gallons per quarter per dwelling unit.

State water testing fee

\$1.59/quarter/connection

Streetlights

Utility accounts served by water and/or sanitary sewer.

- Residential \$8.42/dwelling unit/quarter
- Multiple Family \$8.42/dwelling unit/quarter
- Institutional/Commercial/Industrial \$0.2357/front foot/quarter
- New subdivisions, as part of development contract \$33.68/residential dwelling unit

Utility accounts not served by water and or sanitary sewer shall be billed annually.

- Residential \$33.68 per dwelling unit/year
- Multiple Family \$33.68 per dwelling unit/year
- Manufactured Homes and Manufactured Home Parks No Charge

UTILITY BILLING FEES - (Effective for all accounts billed after 2/1/2016)

Environmental Resources Fee

Utility accounts served by water and/or sanitary sewer

- The single family (residential equivalent utility factor) Environmental Resources Fee shall be \$7.75/dwelling unit per quarter for those utility accounts served by water and/or sanitary sewer.

Utility accounts not served by water and/or sanitary sewer shall be billed annually.

- The residential equivalent utility factor Environmental Resources Fee shall be \$31.00/dwelling unit per year for those accounts not served by water and/or sanitary sewer.

New subdivisions, as part of development contracts, \$31.00/residential dwelling unit.

Classification	Utility Factor
1 - Single Family Residential	1.00
2 - Agricultural with a homestead	1.00
3- Duplex	0.50
4 - Manufactured Homes	0.25
5 - Townhomes	0.25
6 - Apartments	0.25
7 - Commercial/Industrial	4.20
8 - Church, School, Institutions	4.20
9 - Golf Courses	4.20
10 - Parking Lots as a principal use	4.20

The Environmental Resources fee for each tax parcel classified 1 & 2 is the single-family residential fee. The fee for classifications 3, 4, 5 & 6 is the single-family residential fee multiplied by the utility factor. The fee for classifications 7, 8, 9 & 10 is calculated as follows: fee for single-family residential multiplied by the utility factor multiplied by the acreage of the parcel. For tax parcels classified 7, 8, 9 & 10 with less than 42% impervious surface the fee shall be adjusted by multiplying the fee by the percentage of impervious surface and then dividing by 42%.

Head of households over 65 years of age or living on social security or pension income alone:

- Enrolled on or before December 7, 1998 shall be entitled to a 30% discount on water and sanitary sewer services to homesteaded residential properties as described above. Said accounts are also exempt from street light charges.
- Enrolled after December 7, 1998 shall be entitled to a 30% discount on water, sanitary sewer and street light services to homesteaded residential properties as described above subject to a maximum discount based on ten thousand gallons of usage.

A monthly penalty of 1.5% of the unpaid balance or \$1.00, whichever is greater, will be charged on all delinquent accounts that are greater than \$10.00. No penalty will be charged on closed accounts.

Accounts certified to the County Treasurer/Auditor for collection with the subsequent year's taxes will be charged a \$35.00 service charge plus 18% interest per year.

Meter Access Surcharge	\$75.00 per month
Water Disconnection	
- During normal business hours	\$30.00
- After normal business hours	\$45.00
Water Reconnection	
- During normal business hours	\$30.00
- After normal business hours	\$45.00
Water Service Call	
- During normal business hours	\$30.00
- After normal business hours	\$45.00
Replace frost bottom	\$40.00

UTILITY BILLING FEES - (Effective for all accounts billed after 2/1/2016)

Testing of Water Meters (only if meter tests correct) in accordance with Ordinance 7-5-4-6.

- 5/8" to 1"	\$45.00
- 1 1/4" to 2"	\$85.00
- All other sizes+A1017	contract cost (Minneapolis) plus 10%

Surcharge for water service (penalties) for violation of Ordinance 7-5-12 relating to Emergency (water) Regulations.

- First violation	Warning
- Second violation in same calendar year	\$50.00
- Third violation in same calendar year	\$100.00
- Fourth violation in same calendar year	\$150.00
- Fifth and subsequent violations in same calendar year	\$200.00